

Data Privacy Policy

MA Services Group is obliged by the Australian Privacy Principles in the Privacy Act 1988 to promote responsible and transparent handling of personal information. This Privacy Policy describes how your personal information is collected, used, and shared. Supplementary information is available in the related Company Standard.

A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Australian Information Commissioner at <https://www.oaic.gov.au/>.

MASG is committed to:

Where appropriate and where possible, MASG will communicate why we are collecting personal information and how we plan to use it. Personal Information is information or an opinion that identifies an individual. MASG may collect personal information including names, addresses, email addresses and phone numbers. This Personal Information is obtained in many ways including during interviews, business correspondence, by telephone, by email, or via our website, from media and publications. Your Personal Information is stored in a manner that reasonably protects it from misuse or loss and from unauthorized access, modification, or disclosure.

Administration of Personal Information

MASG shall administer information for the purpose of providing our services to you, as well as delivering information to our clients and marketing including:

- When you would reasonably expect such use or disclosure, for secondary purposes closely related to the primary purpose,
- Information automatically collected when visiting our website. This information is collected using software techniques such as web server log file analysis, cookies, and web beacons, which is shared with third parties,
- Endeavour to protect any personal information that we hold from misuse and/or loss, and to protect it from unauthorised access, modification and/or disclosure.

When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your Personal Information. However, most of the Personal Information is or will be stored in client files which will be kept by us for a minimum of 7 years.

This Policy may change from time to time and is available on our website.

If you have any queries or complaints about our Privacy Policy, please contact us at <https://maservicesgroup.com.au>



Micky Ahuja
MANAGING DIRECTOR
MA SERVICES GROUP